



**SPECIFICATIONS FOR
TENDER #0171-1220
PROVISION OF MECHANICAL SERVICES
FOR THE UROLOGY SUITE
FOR
WESTERN HEALTH**

CLOSING DATE: 31 May 2012

CLOSING TIME: 11:00 AM (Newfoundland Time)



Invitation to Tender for the Provision of Mechanical Services for the Urology Suite

1.0 General Provisions

1.1 Intent

This invitation to Tender is intended for the Provision of Mechanical Services for the Urology Suite for the Western Regional Health Authority (Western Health) at the Western Memorial Regional Hospital.

This Tender is concerned with the acquisition for the Provision of Mechanical Services for the Urology Suite for the Western Memorial Regional Hospital with consideration of the following:

- Ongoing service and maintenance support.
- All manuals, documents and initial supplies.
- The right to reproduce any printed materials supplied with the product for the purpose of using the product.
- Training and training manuals.
- Future enhancement availability.

1.2 Client Background

Western Health was established in 2005 and is responsible for the delivery of Health and Community Services in the Western Region.

1.3 Vendor Response

1.3.1 Vendor's tender must contain an Executive Summary which shall contain:

- a. A brief description of the product being quoted.

b. The name, title and address of the Vendor's representative responsible for the preparation of the Tender.

1.3.2 All prices quoted for goods and services must be specified in Canadian dollars, FOB Western Memorial Regional Hospital. All Tenders will be held to be valid for ninety (90) days following the Tender closing date.

1.3.3 Tenders must be received in full on or before the exact closing time and date indicated. **TENDERS RECEIVED AFTER THAT TIME WILL NOT BE CONSIDERED.**

1.3.4 All costs relating to the work and materials supplied by the Vendor in responding to this Invitation to Tender must be borne by the Vendor.

1.4 Release of Information

1.4.1 While Tender is Open:

The names of individuals or companies who have picked up the tender documents will be released for construction tenders only.

Individual Authorities may determine that this information will not be released in situations where it is not in the best interest of the Authority to do so.

Upon request, this information may be released to designate(s) of the Newfoundland and Labrador Construction Association (NLCA) only. The designate(s) will be agreed upon by the Authorities and the NLCA.

This information will be released upon request from the NLCA designate(s) at a maximum once per week.

No information will be released in the seven calendar days preceding tender opening.

1.4.2 At Tender Opening:

1. The names of the bidders, and overall bid price(s) will be read out.

2. Where the overall bid price(s) cannot be readily determined, no pricing will be released.

1.4.3 After Tender Opening:

1. No further information will be released until after the contract is awarded.
2. After award, only the name and bid price of the successful bidder will be made available.
3. Information will be made available for a 90 day period only.
4. Successful Awards will be posted on Web Site.

1.5 Communication During Tendering

- 1.5.1 All communications with Western Health with respect to this invitation to Tender must be directed in writing to the attention of:

Mr. Paul Wight
Regional Purchasing Manager
Western Health
P.O. Box 2005
1 Brookfield Avenue
Corner Brook, Newfoundland
A2H 6J7
Tel: (709) 637-5511
Fax: (709) 637-5030
Email: paulwight@westernhealth.nl.ca

- 1.5.2 Western Health may, during the assessment period, request meetings with the Vendors to clarify points in the Tender. No changes by the Vendor will be permitted after the Tender closing date.
- 1.5.3 Faxed Tender responses will be accepted with the condition that the original Tender documents are received at Western Health's Materials Management Department no later than **Five** working days following the Tender closing date.
- 1.5.4 All bids must be sent in a sealed envelope clearly marked with Tender Name and Number to: Materials Management Department, Western Health, Western Memorial Regional Hospital, Lower Level, P.O. Box 2005, Corner Brook, NL A2H 6J7.
- 1.5.5 Bids submitted by electronic transmission (e-mail) will not be accepted.
- 1.5.6 Companies submitting fax Tenders are doing so at their own risk and the fax Tender must be at the public opening as specified in the Tender information. This Authority will not be responsible for in-

house courier services if companies submit quotations by fax machine. The time stated on the fax Tender will become null and void since it is the responsibility of the company placing the Tender to have their Tender at the public opening, therefore, this Authority will not be responsible for any damages or liabilities.

1.5.7 In order to contribute to waste reduction and promote environmental protection, the Western Health will endeavour to acquire goods and services that support these principles, therefore, product(s) quoted should include:

- maximum level of post-consumer waste and/or recyclable content
- minimal packaging
- minimal environmental hazards
- maximum energy efficiency
- potential for recycling
- disposal costs
- must not reduce the quality of the product required or affect the intended use of the product
- must not significantly impact the acquisition cost

1.6 **Tender Acceptance**

1.6.1 Any acquisitions resultant from this invitation to Tender shall be subject to the Public Tendering Act.

1.6.2 The Tenders shall be opened in the Private Dining Room at The Western Memorial Regional Hospital on the scheduled date and time.

1.6.3 Any Tender may be accepted in whole or in part. The lowest Tender may not necessarily be accepted and Western Health reserves the right to cancel the Tender call. Western Health shall not be held responsible or liable for the payment of any costs that are incurred by the bidder in preparing a Tender in response to this invitation to Tender.

1.7 **Warranty**

1.7.1 The Vendor shall warrant that the product supplied to Western Health shall equal the published specifications.

1.7.2 The Vendor shall provide no less than a 1-year warranty on the system. The Vendor agrees to provide free of charge all parts and labour necessary to repair the system during the first year of operation.

1.7.3 Vendor shall indicate the warranty start date _____.

1.7.4 Vendor shall indicate the individual who will be providing the service and the nearest service location.

2.0 Product Specifications

- 2.1 Contractor to make changes to both the supply and exhaust ductwork; the location of each diffuser, register and grille to be determined on-site with Project Manager and attached drawing. The ductwork shall be insulated and match existing construction. New 24" x 24" supply diffusers (SA1) shall be provided. Acceptable product is a Price SCD 4 way aluminum material, B-12 finish (SCD/31/3C/B12), opposed blade damper, and either a surface mount or lay in t-bar or equivalent product. New 12" x 12" return grills (RA1) shall be provided. Acceptable product is a Price 80 perforated, aluminum material, B-12 finish (damper in duct connection (80/TB/B12 – lay in t-bar) or (80/F/A/B12 – surface mount) and either a surface mount or lay in t-bar or equivalent product.
- 2.2 All required plumbing and preparation needed to install 2 x new toilets (WC1) and (2 x L1 and 3 x L2) new sinks as shown in attached drawing.
- 2.3 L1 shall be wall-hung, integral back vitreous china, with splash lip, supply openings on 200mm centres, sealed overflow, for concealed arm carrier. Sizes 540 x 559 mm. Acceptable product is American standard Murro 0958.900. The trim shall be 102 mm two handle, cast brass offset with polished chrome plated finish, ¼ turn ceramic structure, flexible braided chrome plated angle supplies lockshields, screwdriver slots TECT # 47T2512D, positive shutoff even in poor water conditions, metal hold down package, centerset with cast open grid strainer, no pop-up hole, 2-hole installation, non-aerator 5.7 L/min vandal resistant, 2 mm blade handles, sanitary hood, metal color indexed vandal resistant screws, 152mm rigid/swivel gooseneck spout, offset open grid strainer TECK #33T290-1, P-trap with cleanout plug TECK #33T311, temperature control valve to ASSE 1016 Powers #E480 00, Acceptable product TECK #23T624, install "SLOAN" ETF-529 lavatory protective enclosure on lavatory.
- 2.4 L2 shall be wall hung, Novanni commercial model 8101, single bowl hand wash, 304 series stainless steel, 18 gauge, exposed surfaces finished to a satin finish, 18-8 stainless steel, and 1 ½" waste assembly included. 16 gauge angle brackets to be included for installation. The outside dimensions are 16 ¾" x 15 ½", a bowl depth of 9" and a 1 hole configuration. The trim shall be a sloan optima system EAF-700-P-ISM

with a 5.7 Lpm non-aerated spray, P-trap with cleanout plug TECK #33T311. Equivalent products would be acceptable.

- 2.5 WC1 shall be wall mounted, flush valve, top spud, maximum 6 litres/flush, bowl vitreous china, siphon jet, elongated rim, 50 mm ballpass trapway, NPS 1 ½ top spud with slotted rim for bedpan holding. Acceptable product is American Standard 3352.160. The toilet flush valve shall be exposed, polished chrome, externally adjustable, diaphragm type with NPS 1 screwdriver angle stop, oscillating handle, wall and spud escutcheons flush connection and coupling for NPS 1 ½ top spud, wall and spud escutcheons, seat bumper and vacuum breaker, set to 6.0 litres/flush. Acceptable product shall be Delta-Tech model 81T201-5. The carriers to be Zurn Z 1208-N42 vertical siphon jet water closet carrier system. The seat shall be white, elongated, open front, molded solid plastic, with cover, stainless steel check hinges, stainless steel insert post.
- 2.6 One toilet shall be removed from service along with a bathtub and associated shower head; as indicated in the drawing.
- 2.7 A new wash disposal system is to be installed: owner supplied as indicated in drawing.
- 2.8 A couple of water, drain and vent lines are to be removed as shown on the indicated drawing. Any issues relating to the isolation/non-isolation of water is the responsibility of the vendor.
- 2.9 All work to meet all code and regulation requirements.
- 2.10 The vendor must sign and abide by Western Health's Contractor Handbook; along with any subcontractors.
- 2.11 Cut, cap and remove all oxygen, medical air and medical vacuum lines determined onsite with Project Manager.
- 2.12 The vendor is expected to coordinate all work with Project Manager. Some work will have to be done after hours and/or including weekends as required.

3.0 Presentation / Training / Service

3.1 Service

- 3.3.1 The Vendor shall provide a minimum of 2 copies each of the Operating, Parts and Service Manuals which must accompany the equipment when shipped.

4.0 Product History and Vendor Reputation

4.1 The Vendor shall provide a list of three (3) organizations where a similar Unit has been installed. Include a contact person for each organization.

5.0 Financial Considerations

5.1 All applicable taxes shall be indicated in the Tender.

5.2 Terms of Payment

The Authority agrees to pay the full invoiced amount within 30 days following acceptance of the installed system by Western Health. Acceptance testing will be completed within 30 days following the complete installation of the system.

6.0 Vendor Confirmation (please sign)

I confirm that our Tender meets or exceeds the specifications detailed in this invitation to Tender. I also confirm that all specifications are included in the quoted price. Any items that are optional are noted accordingly.

Signed _____
Title _____
Company Name _____
Address _____
Phone _____

Tender Price \$ _____ **Tax Extra** Yes _____ No _____

TENDER CHECKLIST

TENDER #0171-1220

DID YOU INCLUDE

- | | | |
|---|------------------------------|-----------------------------|
| HAS TENDER SUBMISSION BEEN SIGNED | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| COPY OF REQUIRED TENDER DOCUMENTS | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| COPY OF BROCHURES (IF REQUESTED) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| COPY OF WCB LETTER OF GOOD STANDING (IF REQUIRED) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| COPY OF PROOF OF INSURANCE (IF REQUIRED) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| AMOUNT OF TAX NOTED ON REQUEST FOR QUOTATION FORM | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| OPTIONAL PRICING FOR TRAINING INCLUDED | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

NOTE: TENDER RESPONSES MAY BE REJECTED IF YOU ANSWER "NO" TO ANY OF THE ABOVE QUESTIONS.